

Long Island Head Start Job Posting



Bi-Weekly Summary of Open Positions

As of: October 23, 2009

Closing Date: November 6, 2009

Interested applicants can fax their resume to (631) 758-2953 or email resumes to humanresources@liheadstart.org or call (631) 758-5200 for more information.



JOB POSTINGS

<u>POSITION</u>	<u>CENTER</u>
Cook Assistant	Wyandanch
Teacher Aides	Central Brookhaven Central Islip Riverside Wyandanch
Teacher Assistant	Central Brookhaven Central Brookhaven EHS Central Islip Wyandanch
Teacher	Bay Area (B-Lingual) Central Islip
*Health Manager	Central Administration
*Repost	

98 Austin Street, Patchogue, NY 11772

Human
Resources

631-758-5200



L.I. Child and Family Development Services, Inc.
98 Austin Street, Patchogue, New York, 11772
Phone 631.758.5200 / Fax 631.758.2953

<http://www.liheadstart.org> / email: info@liheadstart.org

LI Child & Family Development Services, Inc. **98 Austin Street, Patchogue, NY 11772**

To apply for the below position, applicants should mail, fax (631) 758-2953, or email resumes to humanresources@liheadstart.org. Please indicate position desired.

JOB ANNOUNCEMENT

October 23, 2009

LI Child & Family Development Services, Inc. is an Equal Opportunity employer and does not discriminate against any person based on age, race, gender, color, religion, national origin, and status as a disabled veteran, Vietnam Era Veteran, or disability. M/F/D/V

Position Title: Cook Assistant
Job Location: Wyandanch
Salary Range: Commensurate with education and experience
Hrs/wk: 35
Wks/yr: 44
Closing Date: November 6, 2009

Position Description:

Help to plan varied, nutritious menus and perform other required responsibilities under the supervision of the Cook and the Program Manager. Assist in ordering food and kitchen supplies.

Requirements:

Must have a high school diploma or equivalent. Must be able to read and write at an 8th grade level. Some experience in bulk cooking is required. Must fulfill NY State Health Department requirements.

***All employees must sign a conviction disclosure and health statement and submit to substance screening, fingerprinting and take a PPD Mantoux test.**



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Position Title: Teacher Aide
Job Location: Central Brookhaven, Central Islip, Riverside, Wyandanch
Salary Range: Commensurate with education and experience
Hrs/wk: 35
Closing Date: November 6, 2009

Position Description:

As directed by the teacher, assist in providing learning experiences consistent with sound early childhood practices and the Head Start philosophy for fulfilling the requirements of Head Start performance standards.

Requirements:

Must have a high school diploma or equivalent and some experience working with pre-school children.

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Position Title: Teacher Assistant
Job Location: Central Brookhaven, Central Brookhaven EHS,
Central Islip Wyandanch
Salary Range: Commensurate with education and experience
Hrs/wk: 35
Closing Date: November 6, 2009

Position Description:

Assist the Teacher in all aspects of the program including planning, implementing activities, and evaluating the progress of the children.

Requirements:

Must have a high school diploma or equivalent, and some experience working with pre-school children.

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Position Title: Teacher
Job Location: Bay Area, Central Islip
Salary Range: Commensurate with education and experience
Hrs/wk: 35
Closing Date: November 6, 2009

Position Description:

Provide learning experiences consistent with developmentally appropriate early childhood practices and Head Start philosophies, requirements and performance standards. Involve parents in the education process at the Head Start Center. Plan classroom activities and supervise classroom volunteers. Maintain children's progress records and work closely with the Early Childhood Education Specialist.

Requirements:

Must have a Master's or Bachelor's degree in early childhood education and a minimum of 1-year teaching experience in an early childhood setting. Bi-lingual Spanish preferred.

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Position Title: Health Manager
Job Location: Central Administration
Salary Range: Commensurate with education and experience
Hrs/wk: 35
Closing Date: November 6, 2009

Position Description:

Health Manager will oversee the Health and Nutrition areas including direct supervision of staff. The will coordinate, monitor and assist in providing services in these areas including education, technical assistance and training of staff and implementation of services to children with special health and nutritional needs . They will coordinate services with other health and nutrition partnering agencies including student intern programs and Health Advisory Committee.

Education Requirement: Must be Registered Nurse and at least 4 years of experience in a health setting. Experience working in pediatrics or in child care settings is preferred.

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